



## Child Abuse Prevention Council of San Benito County

Epicenter  
440 San Benito St.

**July 10, 2025**  
**Meeting Minutes**

**Present:** Nancy Barocio, Thomas Breen, Erica Elliott, Josh Mercier, Olivia Tauvinkl, Jennady Bonilla (Youth Intern), Esther Curtice (Coordinator)

**Absent:** Gwen Baquiran, Kendra Bobsin, Ashlyn Canez, Krystal Lomanto, Isabel Littlejohn, Aurelio Melgoza

**Guest present:** Lupe Figueroa (GoKids)

**Public present:** None

1. **Call Meeting to Order & Roll Call:** Erica Elliott called the meeting to order at 4:06 pm.
2. **Acknowledge Posting of Agenda:** Agenda for July 10 meeting was posted.
3. **Public Comment:** Nancy Barocio provided a recent needs assessment report to the council. An on-line version will be distributed at a later date.
4. **Approval of Minutes:** Notes were taken at the June 2025 meeting, no quorum. Motion to approve the Minutes from May 2025 by Tom Breen were seconded by Nancy Barocio, all in favor, motion approved.
5. **Old Business (Discussion Only):** Discussion regarding the website. Need to pursue access to the website perhaps contact the web designer.
6. **New Business (discussion only):**
  - (1) Financial Reports – Council members would like to review CAPC financial reports. It was agreed to have semi-annual financial reports distributed to the council members. Josh Mercier to work with SBC County Finance Dept. employees.
  - (2) CAPC Hosted Trainings – Discussion regarding high number of registrations but low number of attendees. The time of day is a challenge, perhaps offering evening trainings may increase the number of attendees. It was agreed to revise the August 27 Mandated Reporting training from the morning session to an evening session, 6 pm – 7:30 pm. Flyer needs to be revised and distributed through social media by the council members.
  - (3) CAPC will be offering small grants to the community – discussed the different grant opportunities and grant models, size of the grants, eligibility, etc. It needs to be a simple grant process and in accordance with the County policies and procedures on grant applications.

**7. Action Items:**

- a. Council members to provide input on grant models to use as a possible blueprint for our grant offering.
- b. Josh to invite a financial analyst to the next CAPC meeting.
- c. Flush out the requirements, outreach and dollar amounts.
- d. Promote grant opportunity to reach underserved communities
- e. Coordinator to put together a grant proposal with guidelines.

**8. Member Announcements:** None

**9. Adjournment:** Meeting adjourned at 4:45 pm.

Please note: Next meeting is scheduled for **Thu., August 14 at 4:00 pm** at the Epicenter.

**Respectfully submitted by E. Curtice**