

TUTORIALS/WEB SITE LINKS

Free Typing Speed Test Certificate	www.ratatype.com
Typing Speed	www.typing.com
SBC Free Library-Online Universal Classes	http://sbcfl.org.org/research/
Basic Internet Skills-Microsoft Windows PCs	http://www.netliteracy.org/
Alison- Free online Computer Classes	https://alison.com
Saint Paul Community Literacy Consortium: Basic Computer Skills Curriculum	www.spclc.org
Administration Skills: Basic Filing System & Filing Rules	http://www.etu.org.za/toolbox/docs/admin/filing.html