



AGENDA PACKET

January 9, 2020 at 1:30 PM
1111 San Felipe Road, Suite 205
Hollister, CA 95023

Documents related to agenda items that are distributed to the San Benito County CAPC less than 72 hours prior to the meeting shall be available for public inspection at 1111 San Felipe Road, Suite 205, Hollister, CA 95023. Documents distributed to the CAPC at the meeting will be available at the meeting or after the meeting.



Child Abuse Prevention Council of San Benito County

1111 San Felipe Road, Suite 205

Hollister, CA 95023

January 9, 2020

1:30 p.m.

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MEETING AGENDA

Erica Elliot, *Chair*

Eric Taylor, *2nd Chair*

Esther Curtice, *Secretary*

Kendra Bobsin

Thomas Breen

Tracey Belton

Krystal Lomanto

Lynn Mello

Melissa Schilling

Shelly Werfelmann

Ashlyn Canez

Veronica Gallacher

Maria Vaca

1. Call to Order & Roll Call
2. Acknowledge Posting of Agenda
3. Public Comment – This item is reserved for persons wishing to address the CAPC on any matter not on the regular agenda. Persons wishing to address a particular agenda item should speak during that agenda item. Public comment is limited to five minutes per guest unless the Council determines that more time is needed.
4. Approval of Minutes of the November 7, 2019 meeting, and review notes from December 5th meeting
5. Old Business: (discussion only)
 - a. Discuss/Edit mandated reporter training
 - b. Update on TIC project (see attached)
 - c. Discuss Update Community Education Night Project
 1. Available dates at Vet's Hall April 6th or 8th (during break)
 2. Any contact with Dee Hankins
6. New Business: (discussion only)
 - a. Present to City Hall group—Krystal update
 - b. Review OCAP presentation from December meeting
7. Action Items: (motion required)
 - a. Vote on mandated reporter trainer
 - b. Vote on resignation of Melissa Schilling
8. Member Announcements:
9. Adjournment (motion required)

TIC program

1. 6 x 3-hour topics onsite trainings \$1500 x 6 = \$6,000.00

- CPS, Probation and anyone else attends - depending on available space.
- Foundations, Neurobiology, Unsafe Behavior, Safety Focus, Objective measures, Rules: Safe and Effective.

2. Packet of 10 in-office consult hours on tasks TBD (5 hours each agency) \$10*\$110 = \$1,100.

(20% discount on consultation hours).

3. Additional or extension of contract to have evaluation piece extended to FY20-21 - \$4,000.00 as developed in current contract.

Project: Community Education Night Project

Goals: Increase community awareness about contributing causes and impacts of all forms of child abuse (physical, emotional, sexual, exposure to domestic violence) and neglect.

Markers:

- Support other agencies' efforts to offer community education for parents (e.g. disseminate information about community education/events, recruit parent participants, attend in-services to learn about available resources, etc)
- Work with partner agencies to increase the availability of community education for underserved populations

Task #	Task Description	Timeline	Responsible Staff	Key Deliverables/Notes
1	Identify concept and speaker	1/9/2020	Joe & Krystal	
2	Identify locations and dates of event	1/9/20	Trini	Vet's Hall – April 6 th or 8 th
3	Identify food options and collect 3 bids for food vendors to be utilized	2/6/20		Submitted to Trini
4	Complete Flyer for event	2/6/20	Trini	Review @ CAPC meeting
5	Send out marketing materials	Mid-February	Trini— Everyone	

6	Identity Décor	3/5/20	Group	
7	Finalize Payments	3/5/20	Erica	
8	Create/bring sign in forms & evaluations	3/5/20	Erica/Trini	
9				
10				