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# SAN BENITO COUNTY

HEALTH & HUMAN SERVICES AGENCY

**Public Health SERVICES**

*Healthy People in Healthy Communities*

## SAN BENITO COUNTY ENVIRONMENTAL HEALTH DEPARTMENT FOOD FACILITY PLAN CHECK/CONSTRUCTION APPLICATION

[California Retail Food Code 114380]

(Revised March 29, 2019)\*

Facility/Business Name: \_\_\_\_\_  
Facility/Business Address: \_\_\_\_\_  
Mailing Address (if different from above): \_\_\_\_\_  
Applicant/Owner Name: \_\_\_\_\_  
Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_ e-mail: \_\_\_\_\_  
Person to contact regarding plans: \_\_\_\_\_  
Phone #: \_\_\_\_\_ Fax #: \_\_\_\_\_ e-mail: \_\_\_\_\_  
Date Plan Check Submitted: \_\_\_\_\_  
Signature of Applicant/Owner: \_\_\_\_\_

### Section A: To be completed by the applicant/owner.

1. These plans are for: New Facility Construction [ ] Remodel Existing [ ]  
(CRFC 113715. Any construction, alteration, remodeling, or operation of a food facility shall be approved by the enforcement agency and shall be in accordance with all applicable local, state, and federal statutes, regulations, and ordinances, including but not limited to, fire, building, and zoning codes.)

2. Type of Food Facility (Restaurant/Market/Other): \_\_\_\_\_

Single Service [ ] or Multi Service [ ]

3. Seating Capacity: \_\_\_\_\_ Square Footage of Floor Area: \_\_\_\_\_

4. Submit 3 sets of plans. Plans shall be drawn to scale ¼" = 1'0". Elevation drawings shall be scaled ½" = 1'0". In addition, include location and name of Local Small Water System or name of municipal water service for this facility.

5. Submit all specification data information ("cut sheets") for all pieces of equipment. Non-commercial home appliances/equipment are not allowed.

6. Completed Section B (food facility general requirements): Yes [ ] No [ ]

7. Completed Section C (hot water supply calculations): Yes [ ] No [ ] N/A [ ]

8. Completed Section D (exhaust hood calculations): Yes [ ] No [ ] N/A [ ]

9. Plan Check Fee (must be paid in advance, as per schedule A): \$ \_\_\_\_\_

\* Note, on July 1, 2007, the California Retail Food Code (CRFC or "Cal Code") replaced the California Uniform Retail Food Facilities Law (CURFFL).

## San Benito County Environmental Health Food Facility Plan Check

### Section B:

1. Floor Surfaces [CRFC 114268]:
  - a. Are all floor surface materials durable, easy to clean and commercial grade?  
Yes [ ] No [ ] N/A [ ]
  - b. Are areas in the facility, that are subject to food preparation and equipment washing, coved 4 inches up the wall with the same floor surface material (contiguous)? Yes [ ] No [ ] N/A [ ]  
\* Note, rubber base coving is not allowed in food preparation or dish/utensil washing areas.
  - c. Please indicate the type of floor material to be installed for the following:  
Kitchen and/or Food Preparation Area- \_\_\_\_\_  
Dry Storage- \_\_\_\_\_  
Dishwashing Area- \_\_\_\_\_  
Janitorial Area- \_\_\_\_\_  
Restrooms- \_\_\_\_\_  
Walk-in Box- \_\_\_\_\_  
Bar- \_\_\_\_\_  
Garbage/Refuse Area- \_\_\_\_\_
2. Walls and Ceilings [CRFC 114271]:
  - a. Are walls/ceilings in the facility smooth and easily cleanable?  
Yes [ ] No [ ] N/A [ ]
  - b. Are walls/ceilings in the facility of a contrasting light color?  
Yes [ ] No [ ] N/A [ ]
  - c. What colors are the walls and ceiling in the facility? \_\_\_\_\_
  - d. Will acoustical paneling be used? Yes [ ] No [ ] N/A [ ]
  - e. Are walls that are next to sinks water resistant? Yes [ ] No [ ] N/A [ ]
3. Lighting [CRFC 114252]:
  - a. Is there adequate light in the facility? Yes [ ] No [ ] N/A [ ]
  - b. Are lighting fixtures in food preparation areas, food storage areas and dish/utensil washing areas protected by shatterproof shields?  
Yes [ ] No [ ] N/A [ ]
  - c. Are the lighting fixtures UL approved? Yes [ ] No [ ] N/A [ ]
4. Insect and Vermin Control [CRFC 114259]:
  - a. Are all windows (that can be opened) screened? Yes [ ] No [ ] N/A [ ]
  - b. Are all door entrances screened and/or self-closing?  
Yes [ ] No [ ] N/A [ ]
  - c. Will all openings around conduit and plumbing be sealed?  
Yes [ ] No [ ] N/A [ ]

5. Hand Wash and Toilet Facilities [CRFC 113953 and 114250]:
  - a. Are attached soap and paper towel dispensers in all restrooms?  
Yes [ ] No [ ] N/A [ ]
  - b. Is there adequate hot water at all lavatories? Yes [ ] No [ ] N/A [ ]
  - c. Is there mechanical ventilation in all restrooms? Yes [ ] No [ ] N/A [ ]
  - d. Are doors to restrooms self-closing? Yes [ ] No [ ] N/A [ ]
  - e. Are toilet facilities located within 200 feet of the facility?  
Yes [ ] No [ ] N/A [ ]
  - f. Are toilet facilities available at all times during operation?  
Yes [ ] No [ ] N/A [ ]
  
6. Change Room [CRFC 114256]:
  - a. Is there a room or enclosure to provide privacy (separate from toilets), away from food storage and food preparation areas? Yes [ ] No [ ] N/A [ ]
  - b. Are there lockers or storage areas away from food storage and food preparation areas for employee's personal items/clothing? Yes [ ] No [ ] N/A [ ]
  
7. Lavatory/Hand Sink in Kitchen/Food Preparation Areas [CRFC 113953,]:
  - a. Are there lavatories in the Kitchen and Food Preparation areas?  
Yes [ ] No [ ] N/A [ ]
  - b. Are fixed soap/paper towel dispensers available at lavatories?  
Yes [ ] No [ ] N/A [ ]
  
8. Equipment and Utensil Requirements [CRFC 114130]:
  - a. Are all equipment and utensils ANSI certified or equivalent?  
Yes [ ] No [ ] N/A [ ]

\*Note, home appliances and non-commercial grade equipment are not allowed.
  
9. Refrigeration [CRFC 114157 and 114193 ]:
  - a. Do all refrigeration units have accurate thermometers?  
Yes [ ] No [ ] N/A [ ]
  - b. Are all refrigeration units, which must dispose of wastewater (i.e. ice machines, ice bins, etc.), properly plumbed and indirectly connected to the sewer line or floor sink (air gapped)? Yes [ ] No [ ] N/A [ ]
  
10. Food Service [CRFC 114060 and 113996]:
  - a. Are sneeze guards provided as to protect displayed food items?  
Yes [ ] No [ ] N/A [ ]
  - b. Are steam wells and/or hot holding ovens capable of maintaining hot food items at or above 135 degrees F? Yes [ ] No [ ] N/A [ ]
  - c. Are cold wells and/or self serve refrigeration units capable of maintaining cold food at or below 41 degrees F? Yes [ ] No [ ] N/A [ ]

11. Food and Utensil Storage [CRFC 114047, 114079]:
- Is there adequate storage space for supplies (should equal 25% of all kitchen area)? Yes [ ] No [ ] N/A [ ]
  - Are all food items stored items 6 inches off the floor? Yes [ ] No [ ] N/A [ ]
  - Are all food items protected from contamination? Yes [ ] No [ ] N/A [ ]
  - Are all shelves smooth and easy to clean? Yes [ ] No [ ] N/A [ ]
12. Janitorial Room [CRFC 114279 and 114281]:
- Is there a separate area or room to store cleaning supplies and/or chemical agents that is located away from food preparation, food storage, utensil washing and utensil storage areas? Yes [ ] No [ ] N/A [ ]
  - Is there a janitorial sink in the facility? Yes [ ] No [ ] N/A [ ]
13. Plumbing & Waste Disposal [CRFC 114193.1, 114197, 114199, 114201, 114244]:
- Is there a waste storage area? Yes [ ] No [ ] N/A [ ]
  - Are waste containers durable, made of approved material, non-absorbing, non-leaking, and have tight fitting lids? Yes [ ] No [ ] N/A [ ]
  - Is there an area to clean waste containers? Yes [ ] No [ ] N/A [ ]
  - Is there an area to clean rubber mats? Yes [ ] No [ ] N/A [ ]
  - Is all wastewater [generated by this facility] disposed of via an approved sewer connection? Yes [ ] No [ ] N/A [ ]
  - Is all waste water plumbing connected to an approved (check one):  
Septic Tank\_\_\_\_\_ or Municipal Sewer System\_\_\_\_\_
  - Name of Municipal Sewer System:\_\_\_\_\_
  - Is there a grease trap or grease interceptor? Yes [ ] No [ ] N/A [ ]
  - Do all threaded outlets have a backflow prevention device installed up-stream?  
Yes [ ] No [ ] N/A [ ]
14. Dishwashing [CRFC 114099 and 114101]:
- Is there a 3 compartment sink with dual metal drain boards?  
Yes [ ] No [ ] N/A [ ]
  - Is the largest utensil or pot able to fit inside the compartments of the 3 compartment sink? Yes [ ] No [ ] N/A [ ]
  - Is the 3 compartment sink indirectly connected to the sewer?  
Yes [ ] No [ ] N/A [ ]
  - Is there a pre-wash sink? Yes [ ] No [ ] N/A [ ]
  - Is an integral metal backsplash installed and sealed to the wall?  
Yes [ ] No [ ] N/A [ ]
  - Is there a dishwashing machine? Yes [ ] No [ ] N/A [ ]
  - Is there a food preparation sink? Yes [ ] No [ ] N/A [ ]
15. Water Supply [CRFC 114189, 114190, 114192, 114195 and UPC]:
- Is the water from an approved source? Yes [ ] No [ ] N/A [ ]
  - Provide a map/site location and name of Local Small Water System or name of municipal water service for this facility:\_\_\_\_\_

- c. Complete **Section C** to determine required hot water supply/heater size. The required minimum hot water temperature at all faucets is 120 degrees Fahrenheit (hand wash sinks require a minimum of 110 degrees).
- d. Make and Model# of hot water heater \_\_\_\_\_
- e. BTU Input of hot water heater \_\_\_\_\_

16. Mechanical Ventilation [CRFC 114149 and UMC]:

- a. Is any of the cooking equipment capable of generating grease or smoke vapors (i.e. stove/range, grill, griddle, deep fat fryer, oven, etc.)?  
Yes [ ] No [ ] N/A [ ]
- b. Complete **Section D** if you answered “Yes” to question “a”.
- c. Is the hood UL listed? Yes [ ] No [ ] N/A [ ]
- d. Are all cooking appliances under the hood? Yes [ ] No [ ] N/A [ ]
- e. Are all cooking appliances within 6 inches of the hoods inner lip?  
Yes [ ] No [ ] N/A [ ]
- f. Is there a make-up air system? Yes [ ] No [ ] N/A [ ]
- g. Are the hood and make-up air system interlocked? Yes [ ] No [ ] N/A [ ]
- h. Will the exhaust air from the vents create a nuisance? Yes [ ] No [ ] N/A [ ]

17. Miscellaneous:

- a. The plan check form shall be submitted and approved by Environmental Health prior to any start of construction. Failure to comply may result in fines and/or removal of installed/constructed equipment or structure.
- b. The owner or one employee is required to obtain a valid Food Safety Certificate from an approved provider within 60 days of obtaining the Health Permit [CRFC 113947.1].
- c. All food service workers that prepare food shall obtain a valid Food Handlers Card within 60 days of starting from an approved provider.
- d. Sleeping accommodations shall **not** be maintained or kept in any room where food is prepared, stored, or sold [CRFC 114286].
- e. It is recommended that a licensed pest control operator service your facility annually.
- f. It is the owner’s responsibility to adhere to all current Health & Safety/Building/Plumbing/Fire Codes and secure all required permits to start and/or complete any project.
- g. Approval of your project is based on the information submitted to this department. Intentional or unintentional changes to the submitted plans may lead to additional requirements after final approval has been granted.
- h. Upon completion of 100% of the construction, including all finishing work, a final inspection and approval to open is required prior to allowing the facility to stock and store with food/beverage products.
- i. This department reserves the right to enforce additional or new regulations/codes as required by law.